

IMPORTANT NOTES:

- For each Applicant/Occupant copies of the following documents should accompany this Application Form. *(Please tick box)*
 - ID Document
 - Proof of income - (Payslip and three months bank statements)
 - Proof of current residential address - (i.e. copy of lease, cell phone, clothing, bank or credit card account)
- Completion of this form does not guarantee that you will be accepted as a Lessee as final acceptance is that of the Lessor.
- Successful applicants are notified within three days.
- A R125-00 credit check fee is payable by each adult Applicant once application has been accepted.
- Pets / Animals may **NOT** under any circumstances be kept in or on the premises.
- **PLEASE ENSURE THAT THE APPLICATION FORM IS COMPLETED IN FULL IN ORDER TO BE ELIGIBLE FOR CONSIDERATION.**

SECTION A

1 - ACCOMODATION APPLIED FOR:

Flat / House: _____	No: _____
Garage No: _____	Parking Bay No: _____
Occupation Date: _____	
Number of adults to occupy the premises: <input type="text"/>	<i>(Section B to be completed by First Applicant and Section C for every other.)</i>
Number of children to occupy the premises: <input type="text"/>	Age of each child: _____

SECTION B

2 - FIRST APPLICANT *(For every other occupant a copy of Section C should be completed in full)*

Surname: _____	Mr / Mrs / Ms / Other _____
Full Names: _____	
Identity No: <input type="text"/>	Citizenship: _____
Do you have a clear credit record? <input type="checkbox"/> YES <input type="checkbox"/> NO	Tax number: <input type="text"/>
Marital Status: Single <input type="checkbox"/> Married A.N.C <input type="checkbox"/> Married I.C.P <input type="checkbox"/> Other <input type="checkbox"/> _____ (Specify)	

3 - CONTACT DETAILS

Current Residential Address: _____	_____
Residential Telephone No: <input type="text"/>	Cell No: <input type="text"/>
E-mail Address: _____	
Duration at Current Address: <input type="text"/> years <input type="text"/> months	Present Monthly Rental: R _____
Reasons for leaving: _____	
Present Landlord: _____	
Landlord's Telephone No: <input type="text"/>	Cell No: <input type="text"/>

4 - BANK & FINANCE DETAILS

Name of Bank: _____	Branch: _____
Bank Account No: _____	
Car Registration Number: _____	Make and Model: _____
Amount owing: R _____	Monthly Instalments: R _____
Financier: _____	

5 - EMPLOYMENT REFERENCE & INCOME

Name of Employer: _____
Work Address: _____
Contact Reference Person: _____

Work Telephone No: Cell No:
E-mail Address: _____
Occupation: _____ Period Employed: years months
Monthly Salary Income: R _____
Maintenance Income (If any): R _____
Other Income: R _____ Specify _____

6 - REFERENCES OTHER THAN WORK

- No colleagues or Ex-Landlord
- ONLY PARENTS, FAMILY OR FRIENDS (Not at the same address)

1 Name: _____
Address: _____

Home No: Work No:
Cell No: Relationship: _____

2 Name: _____
Address: _____

Home No: Work No:
Cell No: Relationship: _____

3 Name: _____
Address: _____

Home No: Work No:
Cell No: Relationship: _____

Accounts: (e.g. Clothing / Credit Card)

1 _____ Amount Owing: R _____
2 _____ Amount Owing: R _____

SECTION C

7 - SPOUSE SECOND APPLICANT PERSON SHARING PARTNER (Please select)

Surname: _____ Mr / Mrs / Ms / Other _____
Full Names: _____

Identity No: Citizenship: _____
Do you have a clear credit record? YES NO Tax number:
Marital Status: Single Married A.N.C Married I.C.P Other _____ (Specify)

8 - CONTACT DETAILS

Current Residential Address: _____

 Residential Telephone No: [][][] [][][][][][][][][][] Cell No: []
 E-mail Address: _____
 Duration at Current Address: [][] years [][] months Present Monthly Rental: R _____
 Reasons for leaving: _____
 Present Landlord: _____
 Landlord's Telephone No: [][][] [] Cell No: []

9 - BANK & FINANCE DETAILS

Name of Bank: _____ Branch: _____
 Bank Account No: _____
 Car Registration Number: _____ Make and Model: _____
 Amount owing: R _____ Monthly Instalments: R _____
 Financier: _____

10 - EMPLOYMENT REFERENCE

Name of Employer: _____
 Work Address: _____
 Contact Reference Person: _____
 Work Telephone No: [][][] [] Cell No: []
 E-mail Address: _____
 Occupation: _____ Period Employed: [][] years [][] months
 Monthly Salary Income: R _____
 Maintenance Income (If any): R _____
 Other Income: R _____ Specify _____

11 - REFERENCES OTHER THAN WORK

- No colleagues or Ex-Landlord
- ONLY PARENTS, FAMILY OR FRIENDS (Not at the same address)

1 Name: _____
 Address: _____
 Home No: [][][] [] Work No: [][][] []
 Cell No: [] Relationship: _____
2 Name: _____
 Address: _____
 Home No: [][][] [] Work No: [][][] []
 Cell No: [] Relationship: _____

11 - REFERENCES OTHER THAN WORK (continue...)

3	Name:	_____				
	Address:	_____				
	Home No:	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Work No:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
	Cell No:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			Relationship:	_____
Accounts: (e.g. Clothing / Credit Card)						
	1	_____	Amount Owing:	R	_____	
	2	_____	Amount Owing:	R	_____	

SECTION D

12 - ACKNOWLEDGEMENT:

●	I/WE HEREBY CONFIRM THAT I/WE HAVE PERSONALLY INSPECTED THE INTERIOR OF THE PREMISES APPLIED FOR AND ACCEPT THE CONDITION OF THE SAID PREMISES AS IS.		
●	I/We declare that the above information is correct.		
●	If the application is successful, I/we agree to sign Daleglen Property Group (Pty) Ltd's standard lease agreement and I/we shall be bound by all terms and conditions thereof.		
●	No agreement of lease shall be deemed to exist between the Lessor and myself until the lease has been signed by, or on behalf of, the Lessor.		
By submitting this application form, the applicant hereby consents and authorises the landlord and Daleglen Property Group (Pty) Ltd to:			
●	Contact, request and obtain information from any credit provider (Or potential credit provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness of the applicant.		
●	Furnish information concerning behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness to any registered credit bureau or to any credit provider (Or potential credit provider) seeking a trade reference regarding the applicant's dealings with the Lessor.		
Signature:	_____	Date:	_____
	First Applicant		
Signature:	_____	Date:	_____
	Second Applicant		

How did you get to know about Daleglen Property Group (Pty) Ltd?

Newspaper
 Daleglen Website
 Gumtree
 To let sign
 Been tenant before
 Other tenants
 Friends
 Other referrals
 Other (Please specify) _____

OFFICE USE ONLY:

Rental Details		Deposit & Fees	
i013 Flat / Townhouse:	R _____	b919 Deposit - Flat	R _____
i014 Garage:	R _____	b919 Deposit - Garage	R _____
i014 Parking Bay:	R _____	b919 Deposit - Parking	R _____
i022 Store room	R _____	b919 Deposit - Store room	R _____
TOTAL	R _____	b406 TPN Fees:	R _____
		b407 Lease Fees:	R _____
		TOTAL	R _____