

Please ensure copies of the following documents accompany this form

- ID document (For each partners)
- Utility Bill (For each partners)
- Proof of VAT registration
- Proof of Tax registration

**1: PREMISES**

Property name _____	Unit number _____	Store room no. _____
Parking bay no. _____	Other _____	
Lease starts _____	Lease ends _____	Renewal period _____

**2: TENANT / LESSEE DETAILS**

Trading name _____	VAT No _____
Nature of business _____	
Domicile address _____	
Postal address _____	

**3: DETAILS OF FIRST APPLICANT**

Mr/Mrs/Ms/Other _____	Full Names _____
Surname _____	ID no. _____ Citizenship _____
Residential Address _____	Tel no. _____
Email address _____	Mobile no. _____
<b>Details of Spouse</b>	
Mr/Mrs/Ms/Other _____	Full Names _____
Surname _____	ID no. _____ Citizenship _____

**4: DETAILS OF SECOND APPLICANT**

Mr/Mrs/Ms/Other _____	Full Names _____
Surname _____	ID no. _____ Citizenship _____
Residential Address _____	Tel no. _____
Email address _____	Mobile no. _____
<b>Details of Spouse</b>	
Mr/Mrs/Ms/Other _____	Full Names _____
Surname _____	ID no. _____ Citizenship _____

**5: ACCOUNTING (Person to receive monthly statements)**

Contact person _____	Delivery method <u>Mail / Email / Fax / By hand / Other</u>
Telephone _____	Fax _____ Mobile _____
Email _____	

**6: BANK DETAILS**

Name of Bank: _____	Branch: _____
Account number: _____	Do you have clear credit record? (Yes / No) _____
Make and model of Motor Vehicle _____	Name of Finance Co. _____
Car Registration Number _____	Amount Owing R _____
	Monthly Installments R _____

**7: REFERENCES (Parents, Family or Friends not at the same address)**

1	Name _____	Relationship _____	
	Address _____		
	Telephone no. _____	Mobile no. _____	Work no. _____
2	Name _____	Relationship _____	
	Address _____		
	Telephone no. _____	Mobile no. _____	Work no. _____
3	Name _____	Relationship _____	
	Address _____		
	Telephone no. _____	Mobile no. _____	Work no. _____

**8: TRADE REFERENCES**

1	Name of Company: _____	Contact person: _____	
	Telephone no: _____	Average amount owing: R _____	
2	Name of Company: _____	Contact person: _____	
	Telephone no: _____	Average amount owing: R _____	
3	Current Landlord _____	Contact person: _____	
	Telephone no: _____	Average amount owing: R _____	

**9: ACKNOWLEDGEMENT**

I/We hereby confirm that I/we have personally inspected the interior of the premise applied for and accept the condition of the said premises as is. I/We also declare that the above information is accurate and correct. If the application is successful, I/we agree to sign Daleglen Property Group's standard lease agreement and I/we shall be bound by all the terms and conditions thereof. No agreement of lease shall be deemed to exist between the Lessor and myself until the lease has been signed by, or on behalf of, the Lessor.

**By submitting the application form, the applicants hereby consents and authorises the Landlord and Daleglen Property Group (Pty) Ltd to:** Contact, request and obtain information from any credit provider (Or potential credit provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness to any registered credit bureau or to any credit provider (Or potential credit provider) seeking a trade reference regarding the applicants dealings with the Lessor.

Authorised signaure: _____	_____	Capacity _____
Signature	Initials & Surname	Date _____