

Please ensure copies of the following documents accompany this form

For Companies

- CM1 & CM29 documents
- Company Utility Bill
- ID for each Director
- Utility Bill for each Director
- Proof of Tax & VAT registration

For Close Corporations

- CK1 document
- Close Corporation Utility Bill
- ID for each Member
- Utility Bill for each Member
- Proof of Tax & VAT registration

1: PREMISES

Property name _____	Unit number _____
Parking bay no. _____	Store room no. _____
Other _____	

2: TENANT / LESSEE DETAILS

Registered name _____	Registration No _____
Trading as _____	VAT number _____
Domicile address _____	
Postal address _____	

3: DIRECTOR/MEMBER DETAILS

Director /	Mr/Mrs/Ms/Other _____	Full Names: _____	
Member 1:	Surname: _____	ID no: _____	Citizenship: _____
	Residential Address: _____	Tel no. _____	
	Email address _____	Mobile no. _____	
Director /	Mr/Mrs/Ms/Other _____	Full Names: _____	
Member 2:	Surname: _____	ID no: _____	Citizenship: _____
	Residential Address: _____	Tel no. _____	
	Email address _____	Mobile no. _____	
Director /	Mr/Mrs/Ms/Other _____	Full Names: _____	
Member 3:	Surname: _____	ID no: _____	Citizenship: _____
	Residential Address: _____	Tel no. _____	
	Email address _____	Mobile no. _____	
Director /	Mr/Mrs/Ms/Other _____	Full Names: _____	
Member 4:	Surname: _____	ID no: _____	Citizenship: _____
	Residential Address: _____	Tel no. _____	
	Email address _____	Mobile no. _____	
Full Names & Surname of Director/Member to sign the lease: _____			

4: CONTACT DETAILS

Accounting (Person to receive monthly statements)			
Contact person	_____	Delivery method	Mail / Email / Fax / By hand /Other _____
Telephone	_____	Fax	_____ Mobile _____
Email	_____		
General Business Correspondence			
Contact person	_____	Delivery method	Mail / Email / Fax / By hand /Other _____
Telephone	_____	Fax	_____ Mobile _____
Email	_____		

5: LEASE DETAILS

Lease Starts	_____	Lease ends	_____	Occupation date	_____
Use of premises	_____			Renewal Period	_____
Surety 1					
Full names	_____		ID Number	_____	
Physical Address	_____				
Surety 2					
Full names	_____		ID Number	_____	
Physical Address	_____				

6: TRADE REFERENCES

1	Name of Company	_____	Telephone No.	_____
	Contact Person	_____	Average amount owing R	_____
2	Name of Company	_____	Telephone No.	_____
	Contact Person	_____	Average amount owing R	_____
3	Name of Company	_____	Telephone No.	_____
	Contact Person	_____	Average amount owing R	_____

7: ACKNOWLEDGEMENT

I/We hereby confirm that I/we have personally inspected the interior of the premise applied for and accept the condition of the said premises as is. I/We also declare that the above information is accurate and correct. If the application is successful, I/we agree to sign Daleglen Property Group's standard lease agreement and I/we shall be bound by all the terms and conditions thereof. No agreement of lease shall be deemed to exist between the Lessor and myself until the lease has been signed by, or on behalf of, the Lessor.

By submitting the application form, the applicants hereby consents and authorises the Landlord and Daleglen Property Group (Pty) Ltd to: Contact, request and obtain information from any credit provider (Or potential credit provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness to any registered credit bureau or to any credit provider (Or potential credit provider) seeking a trade reference regarding the applicants dealings with the Lessor.

Authorised signature: _____ Capacity _____
Signature Initials & Surname Date _____